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| Reference Check Overview |
| Applicant name: |  |
| Position applied for: |  |
| Name of referee: |  |
| Position of referee: |  |
| Contact details of referee: |  |
| Name of person conducting reference check: |  |
| Date of reference check: |  |

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| The applicant has provided your name as a referee as part of an application with us here at The University of Queensland. The information that you provide will be treated in confidence, though may be shared with Talent Acquisition and/or members of the selection committee. Please note however that under Queensland Privacy Legislation, the records of this reference check can be released to the applicant if required by law. Do you wish to proceed? |
| [ ]  Yes [ ]  No |

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| Can you please firstly confirm the relationship between yourself and the applicant? How long have you known them? |
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| What would you consider to be some of their key strengths or accomplishments? |
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| Do you have any observations into areas they could further develop in?  |
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| How would you describe their ability to build rapport and collaborate with others? |
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| Teaching* Can you talk to their experience to date as it relates to teaching?
* From your perspective, how successful are their teaching strategies at engaging students?
* Do you know their level of involvement in curriculum development?
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| Research* Do you have any comments on their research output – number and quality of publications, grants, etc.?
* In thinking about their research, would you say they have an interdisciplinary focus? If so, could you provide examples?
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| Supervision and Researcher Development* Have you observed how support and mentor students and/or early career researchers?
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| Citizenship and Service* Could you comment on their citizenship and service to their institution or profession more broadly?
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| *If applicable:* Could you comment on their leadership style? How do they foster a culture where clever people can thrive?  |
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| UQ’s values are creativity, excellence, truth, integrity, courage, and respect & inclusion. Do any of these values particularly speak to the applicant? Are there any values you believe they don’t meet? |
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| Do you know their reason for applying for this position? |
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| Are there any final comments you would like to add? |
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