



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

CREATE CHANGE

Appointment of

Senior Manager

Our Collaborations in Health Research
(OCHRe) - Identified s25

FIRST NATIONS CANCER AND WELLBEING RESEARCH TEAM (FNCWR)



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Acknowledgement of Country

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which UQ operates. We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country. We recognise their valuable contributions to Australian and global society.

Faculty of Medicine

The University of Queensland's Faculty of Medicine (FoM) is an internationally recognised provider of world-class education and research. The research-intensive Faculty has a gross budget of almost \$300 million, employs approximately 1000 continuing and fixed-term staff (headcount), has a community of more than 4000 non-salaried academic appointees and around 3200 students (headcount).

The Faculty of Medicine offers Australia's largest medical degree program for graduates and schoolleavers. Undergraduate and postgraduate programs are available in the disciplines of Medicine, Health Sciences, E-Health, Mental Health, Biomedical Sciences and Public Health.

The Faculty possesses enormous strengths spanning research, teaching, industry engagement and clinical practice in disciplines ranging from the basic sciences, biomedical research, and development, to clinical trials and public health.

For more information about the Faculty of Medicine, please see [here](#).

School of Public Health

The University of Queensland was, in 1936, the first university in the English-speaking world to establish a Department of Social Medicine. This evolved in the 1950's to the Department of Preventative and Social Medicine and the School of Public Health was formally established in 2001. The School has recently been ranked as the top Public Health school in Australasia in the US News Global university rankings.

Our mission: Working together to improve the health and wellbeing of populations in a changing and inequitable world.

For more information about the School of Public Health, please see [here](#).

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available [online](#).



First Nations Cancer and Wellbeing Research Team (FNCWR)

The First Nations Cancer and Wellbeing Research (FNCWR) Program is led by Professor Gail Garvey within the School of Public Health, Faculty of Medicine. The vision of the FNCWR program is innovative and community-driven research that supports and empowers Australia's Aboriginal and Torres Strait Islander people and communities to achieve optimal health and wellbeing.

The FNCWR Program is Indigenous-led and a multidisciplinary program that uses innovative methodologies which are culturally sensitive and appropriate, and incorporate co-design principles. Our Program is supported through major competitive funding including NHMRC, ARC and MRFF funding schemes.

Our Collaborations in Health Research (OCHRe)

The vision of OCHRe is to establish a culturally secure and inclusive network of Indigenous researchers across Australia and sovereign Indigenous Nations, that builds unique skills at the interface of culture, science, and health research and translates to improvements in the health and wellbeing of Indigenous peoples'. Embedded in our vision are the principles of self-determination with activities led by first nations people for first nations people.

With five years of funding from the NHMRC, this endeavour brings together a large group of Aboriginal and Torres Strait Islander leaders in health research that will work together to achieve the vision and sustainability of the National Network.



Role of the Senior Manager, Our Collaborations in Health Research

About this opportunity

The Senior Manager will provide leadership, management and strategic direction to ensure effective and efficient implementation of the plan to establish a national network for Aboriginal and Torres Strait Islander researchers. Working closely with the Executive Group and the Cultural and Community Council, the Senior Manager will work with the Hub Leads and Hub Coordinators across four institutions to plan, manage and deliver key deliverables across the program.

Duties and responsibilities include, but are not limited to:

- Establish and operationalise the Cultural and Community Council.
- Maintain and support the Executive Group operations.
- Develop and implement a three year program management plan to deliver the key indicators for the National Network. The three year plan will be complimented with a detailed annual operational plan.
- Build and maintain relationships with peak Aboriginal and Torres Strait representative bodies, Universities, Medical Research Institutes and other relevant agencies, organisations and departments who have a shared commitment to building the capacity and capability of Aboriginal and Torres Strait Islander researchers.
- Onboard and manage a small team of people to aid the delivery of the key performance indicators for the Network.
- Working closely with lead Chief Investigators, manage business operations of the National Network, including contracts, budgeting, quotes, invoicing, financial and other reporting requirements in accordance with The University of Queensland policy and procedures.
- Any other tasks as reasonably required by the lead Chief Investigators for the National Network.

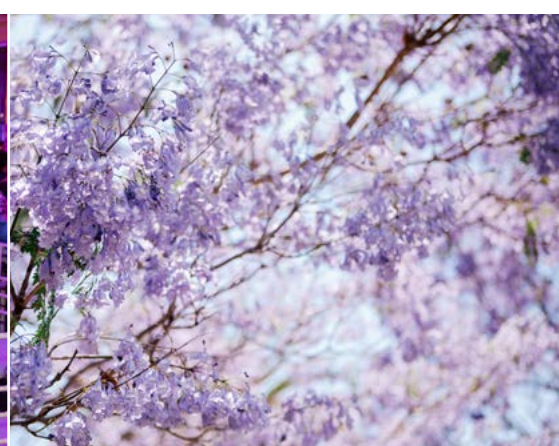
Other

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:

- The University's [Code of Conduct](#).
- Requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University, Faculty, Institute or School.
- The adoption of sustainable practices in all work activities, and compliance with associated legislation and related [University sustainability responsibilities and procedures](#).
- Requirements of the *Education Services for Overseas Students Act 2000*, the *National Code 2007* and associated legislation, and related [responsibilities and procedures](#) developed by the University.

Organisational relationships

The position reports to Professor in Indigenous Health Research, Professor Gail Garvey.



About you

- Postgraduate qualifications in a health-related field or relevant area and/or extensive relevant management experience.
- Demonstrated experience in Aboriginal and Torres Strait Islander research and an understanding of the role of research in creating opportunities and building capacity and capability with Aboriginal and Torres Strait Islander people.
- Demonstrated high level program management experience including the ability to work independently to deliver program key performance indicators, to complete required reports, and to be resourceful and to use initiative in the delivery of program key performance indicators.
- Demonstrated success in leadership and management of multidisciplinary teams and the ability to build strong productive relationships within an organisation and externally across a national network with a diverse range of individuals and organisations.
- Demonstrated responsibility for financial management and knowledge of budgetary processes.
- Demonstrated high level interpersonal, written and oral communication skills in a variety of contexts.
- Demonstrated awareness and adoption of new technologies as well as demonstrated high level computing skills in all standard programs.
- Willingness and ability to travel as well as the flexibility and ability to work outside normal hours when required. Travel will be in accordance with the current COVID 19 protocols.

Additional criteria

The University of Queensland considers that being Aboriginal and/or Torres Strait Islander is a genuine occupational requirement for this position under *s25 of the Anti-Discrimination Act 1991(Qld)*.

The position is therefore only open to Australian Aboriginal and/or Torres Strait Islander people.

Successful candidates are required to provide evidence to confirm that they are an Aboriginal and/or Torres Strait Islander person.

Additional information

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University's [Diversity and Inclusion webpage](#) for further information and points of contact if you require additional support.

Accessibility requirements and/or adjustments can be directed to talent@uq.edu.au.



What we can offer

This is a full-time (1.0 FTE) fixed-term position through until March 2027. A competitive remuneration will be negotiated with the preferred applicant.

You will be able to take advantage of [UQ Sport Facilities](#), recreation leave loading (of 17.5%), salary sacrificing options, on-campus childcare, discounted private health insurance, affordable parking, development programs and many other benefits.

For further information, please review [The University of Queensland's Enterprise Bargaining Agreement 2021–2026](#).

How to apply

All applicants must supply the following documents through the [UQ Careers](#) portal:

- Cover letter
- Separate document addressing addressing the 'About You' section
- Resume

To satisfy prerequisite questions and ensure your application can be considered in full, all candidates must apply via the [UQ Careers](#) portal by the job closing deadline. Applications received via other channels including direct email will not be accepted.



The University of Queensland

For more than a century, The University of Queensland (UQ) has created positive change for society by delivering knowledge leadership for a better world.

UQ ranks among the world's top universities, as measured by several key independent rankings, including the CWTS Leiden Ranking (35), U.S. News Best Global Universities Rankings (36), the Performance Ranking of Scientific Papers for World Universities (33), QS World University Rankings (43), Academic Ranking of World Universities (51), and Times Higher Education World University Rankings (70).

At UQ, we're changing the way higher education is imagined and experienced. Our students enjoy innovative and flexible learning options, diverse and dynamic partnership opportunities, and an integrated digital and campus learning environment.

More than 55,000 students – including the majority of Queensland's highest academic achievers as well as top interstate and overseas students – study across UQ's 4 beautiful campuses in South East Queensland at St Lucia, Herston and Gatton. They include around 20,000 postgraduate and approximately 21,500 international students who contribute to a diverse, supportive and inclusive campus community.

With a strong focus on teaching excellence, having won more national teaching awards than any other Australian university, UQ is committed to providing students with the best opportunities and practical experiences during their time with us, empowering them with transferable knowledge and skills that will prepare them to exceed expectations throughout their careers.

UQ's 332,000 graduates are an engaged network of global alumni spanning 184 countries, and include more than 17,700 PhDs.

UQ's 6 faculties, 8 globally recognised research institutes and more than 100 research centres attract an interdisciplinary community of 2,500 scientists, social scientists and engineers, who champion research excellence and continue UQ's tradition of research leadership. This is reflected in UQ being the number one recipient of Australian Research Council Fellowships and Awards nationally across all scheme years (452 awards worth \$339 million).

UQ has an outstanding track record in commercialising innovation, with major technologies employed across the globe and gross product sales of more than \$57 billion.

UQ is one of only 3 Australian members of the global Universitas 21, a founding member of the Group of Eight (Go8) universities, a member of Universities Australia, a member of the Association of Pacific Rim Universities (APRU), and one of only 3 Australian charter members of the prestigious edX consortium, the world's leading not-for-profit consortium of massive open online courses (MOOCs).

UQ employs more than 7,500 academic and professional staff (full-time equivalent) and has a \$2.47 billion annual operating budget.

Governance

The University of Queensland is governed by a 22-member Senate representing University and community interests. Senate is led by the Chancellor, elected by the Senate. The University of Queensland Act 1998 grants Senate wide powers to appoint staff, manage and control University affairs and property, and manage and control finances to promote the University's interests.

uq.edu.au/about/governance



Working at UQ

UQ is a great place to work and is a culturally inclusive space for staff and students, where diversity is valued. The University of Queensland (UQ) acknowledges and respects Aboriginal and Torres Strait Islander peoples as First Australians. We value and celebrate the uniqueness of knowledges, cultures, histories and languages that have been created and shared for at least 65,000 years.

Our values guide our behaviour and provide the foundation of our culture. The [UQ Strategic Plan 2022-2025](#) articulates these values, what we strive for, how we work together, and our commitment to discovering and sharing truth.

Our values

What we strive for

Creativity

We apply our creativity as a way of seeking progress. We value new ideas, seek fresh perspectives and pursue game-changing innovations and opportunities.

Excellence

We strive for excellence in everything we do. We apply the highest standards to our work to achieve the greatest impact for the benefit of communities everywhere.

Central to what we do

Truth

Truth is central to all that we do as a university. We seek truth through our focus on the advancement and dissemination of knowledge, and our deep commitment to academic freedom and freedom of expression.

How we work together

Integrity

We always act with integrity. As stewards of the University's resources and reputation, we are honest, ethical and principled.

Courage

We are courageous in our decision-making. We are ambitious, bold and agile. We demonstrate moral courage, so that we are always guided by a sense of what is right.

Respect and inclusivity

We provide a caring, inclusive and empowering environment for all. We engage respectfully with one another and promote the value that our diversity brings to our whole community.



UQ is committed to Aboriginal and Torres Strait Islander peoples' learning, discovery and engagement. The University's Strategic Plan outlines strategies aimed at increasing opportunities for Aboriginal and Torres Strait Islander peoples, which are supported through the development of a Reconciliation Action Plan and Aboriginal and Torres Strait Islander Employment Strategy. Here in Australia, we especially want to play a leading role in reconciliation as advocates with and for Aboriginal and Torres Strait Islander peoples and communities.

At a national level, in partnership with Aboriginal and Torres Strait Islander communities, we will embed reconciliation across the University's operations to achieve and implement a 'Stretch' Reconciliation Action Plan (RAP) by 2025.

The Aboriginal and Torres Strait Islander Research and Innovation Strategy will support Indigenous researchers and empower research excellence that benefits Aboriginal and Torres Strait Islander peoples, communities and organisations. We aspire to play a leading role in reconciliation as advocates with and for Aboriginal and Torres Strait Islander peoples and communities—especially through truth telling and building greater cultural understanding.

UQ provides staff with a beautiful working location and welcoming campus culture. Working at UQ will provide you with a range of benefits including:

- flexible working culture, with access to a range of flexible working arrangements;
- cultural leave for Aboriginal and Torres Strait Islander staff;
- access to services on campus, including childcare centres;
- health and wellbeing initiatives; and
- opportunities to connect with staff networks, such as the Aboriginal and Torres Strait Islander Staff Network and the UQ Ally Network.

The University of Queensland believes in maintaining a safe work environment for all, which is why we are introducing a COVID-19 vaccination requirement that all staff be fully vaccinated, subject to limited exemptions.

More information about life at UQ including staff benefits, relocation and UQ campuses is available at: staff.uq.edu.au/information-and-services/human-resources



Cultural support at UQ

Workplace Diversity and Inclusion provides information and support to staff and prospective staff and drives strategies and initiatives to create a safe, welcoming and inclusive space for staff at UQ that values the strength of diversity. The Indigenous Employment Team is responsible for the development and implementation of the [Aboriginal and Torres Strait Islander Employment Strategy 2019–2022](#) which aims to support Aboriginal and Torres Strait Islander people and staff through three main objectives:

Grow

Position UQ as an employer of choice for Aboriginal and Torres Strait Islander peoples in all levels and areas of the University.

Develop

Provide access to career development opportunities for Aboriginal and Torres Strait Islander staff.

Respect

Develop a workplace that values the contribution and positive difference that Aboriginal and Torres Strait Islander staff provide.

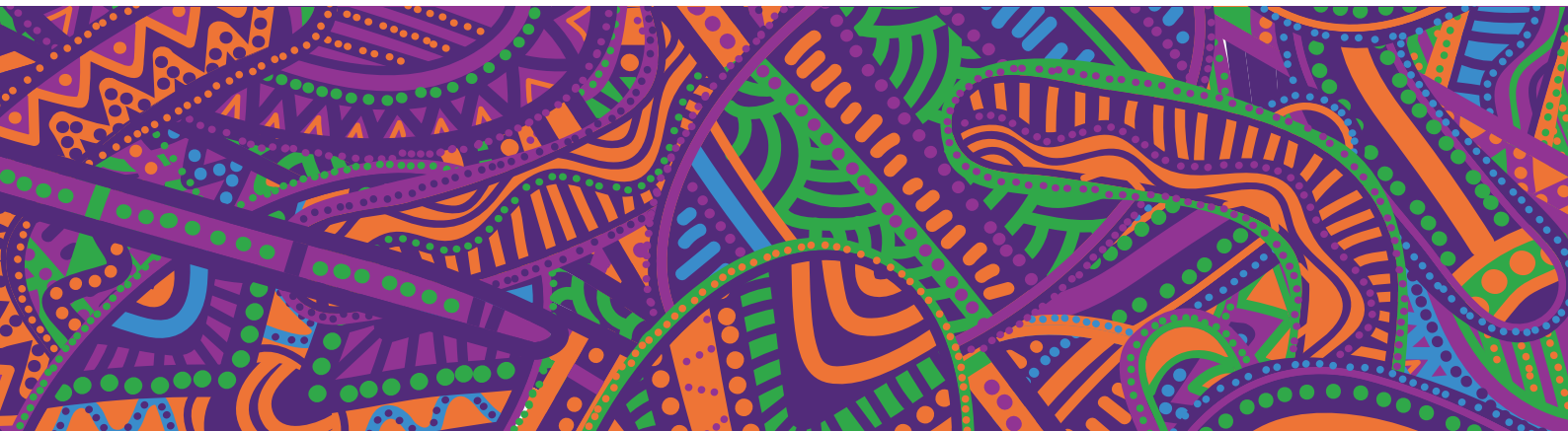
Aboriginal and Torres Strait Islander staff at UQ are encouraged to celebrate their culture, history and country and are entitled to five days of cultural leave annually to attend cultural activities, obligations and ceremony.

The Deputy Vice-Chancellor (Indigenous Engagement) is responsible for leading the implementation of UQ's first [Reconciliation Action Plan](#) and strengthening leadership within the University in relation to Indigenous Engagement, as well as building links with the community. The [Aboriginal and Torres Strait Islander Studies \(ATSIS\) Unit](#) strongly supports the celebration of Aboriginal and Torres Strait Islander cultures and recognises the enormous contributions that Aboriginal and Torres Strait Islander peoples and perspectives bring to UQ's learning, discovery and engagement activities and supports students from pre-enrolment through to graduation.

UQ's [Aboriginal and Torres Strait Islander Staff Network](#) provides a regular opportunity to get together, share stories, make connections and yarn about how UQ can keep developing as an employer of choice for Aboriginal and Torres Strait Islander peoples. There is also a network newsletter that promotes UQ jobs, training and development opportunities and useful tips, and enables us to share achievements from our community.

More information on Aboriginal and Torres Strait Islander Staff support can be found on our [current staff website](#).

Brisbane River pattern from A Guidance Through Time created by Quandamooka artists, Casey Coolwell and Kyra Mancktelow



Further information

General information on the University is available through the University's website: uq.edu.au

Other documents which you may wish to refer to include:

- Annual Report:
about.uq.edu.au/organisation/policies-procedures-guidelines/annual-reports
- Governance:
about.uq.edu.au/governance
- Key statistics:
pbi.uq.edu.au/ClientServices/UQStatistics/index.aspx
- Organisation chart:
about.uq.edu.au/files/5643/org-chart.pdf
- Research at UQ:
research.uq.edu.au
- Strategic Plan 2022–2025:
about.uq.edu.au/strategic-plan
- UQ Global Strategy:
global-strategy.uq.edu.au
- UQ Reconciliation Action Plan:
about.uq.edu.au/reconciliation/plan
- UQ Aboriginal and Torres Strait Islander Employment Strategy:
staff.uq.edu.au/files/24066/uq-indigenous-employment-strategy-2019.pdf





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