|  |
| --- |
| RECORD OF SELECTION PROCESS |
| Job Number: |  |
| Position Title: |  |
| Positions Available: |  |

|  |
| --- |
| INTERVIEW DETAILS |
| Date: |  |
| Time: |  |

|  |
| --- |
| SELECTION COMMITTEE  |
| Name | **Position** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| CONFLICT OF INTEREST  |
| Panel Member | **Candidate Name** | **Conflict** |
|  |  |  |

|  |
| --- |
| SELECTION NOTES  |
| Candidate Name | **Summary of Panel Assessment** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| CANDIDATE RANKING  |  |
| Candidate Name | **Appointable (Y/N)** | **Appointable Rank Order** | **Please add to talent pool for similar role/s****(Y/N)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| PREFERRED CANDIDATE/S  |  |  |
| Candidate Name | **Start Date** | **End Date** | **Level & Increment** | **Work Pattern (PT only)** |
|  |  |  |  |  |

|  |
| --- |
| RELOCATION PACKAGE |
| *Candidates may be eligible to receive re-imbursement for relocation. The amount must be approved by the Authorised Officer. Guidelines and eligibility can be found* [*here*](https://ppl.app.uq.edu.au/content/5.50.03-reimbursement-establishment-expenses-new-appointees)*.*  |
| If applicable, please enter $ value: | n/a |

|  |
| --- |
| ALLOWANCES |
| *Note: Some positions may be eligible for loading provisions. This is subject to an eligibility check and approval.* *Please note that in line with* [*PPL 5.50.01 Salary Loadings and Performance Payments*](https://ppl.app.uq.edu.au/content/5.50.01-salary-loadings-and-performance-payments)*, all market and management loadings will be a fixed amount and will be non-superannuable.* *Specific guidelines of eligibility for the Faculty of Medicine can be found* [*here*](file://nas02.storage.uq.edu.au/CA/HR/People%20Services/Recruitment%20Services/2019%20UQ%20Jobs/Medicine/TEMPLATES/A.%20FoM%20Salary%20Loading%20Guidelines%20v1.5.pdf)*. For all other guidelines, please liaise directly with your Talent Acquisition Advisor.**A market loading may be payable for up to three (3) years for a continuing role and for the duration of fixed-term contract up to a maximum of five (5) years.* |
| Type of Loading | **Select if Applicable** | **$ Amount** |
| Clinical Loading | [ ]  | n/a |
| State Loading | [ ]  | n/a |
| Market Loading | [ ]  |  |
| Management Loading | [ ]  |  |
| Other  | [ ]  |  |

|  |  |
| --- | --- |
| ***\*Please provide a brief justification on the market loading, which will be sent to the Authorised Officer:*** |   |